

## **Privacy Policy**

This privacy policy sets out how Allegiance Insure Limited uses and protects any information that you give Allegiance when you use this website. Allegiance is committed to ensuring that your privacy is protected. Please check this page occasionally as changes may be made to this privacy policy. This policy is effective from February 2016.

### **What we collect**

We may collect the following information: • name • contact information including email address and telephone number • other information relevant to your specific enquiry. Information that we gather if you submit a request via the 'Contact Us' section on this website then we will use this information to understand your demands and needs. We will never sell your information.

### **How we use cookies**

A cookie is a small file which asks permission to be placed on your computer's hard drive. Once you agree, the file is added and the cookie helps analyse web traffic or lets you know when you visit a particular site. We do not use traffic log cookies to identify which pages are being used or to monitor your internet usage. Links to other websites Our website may contain links to enable you to visit other websites of interest easily. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

### **Controlling your personal information**

You may choose to restrict the collection or use of your personal information, which you can do by writing to us. If you have previously agreed to us using your personal information for direct marketing purposes, you may change your mind at any time by writing to us. We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law. You may request details of personal information which we hold about you under the Data Protection Act 1998.

A small fee will be payable. If you would like a copy of the information held on you please write to Communities Insurance Brokers CIC 2 Evesham Rd Cheltenham GL52 2AB - If you believe that any information we are holding on you is incorrect or incomplete, please write to us as soon as possible, at the above address. We will promptly correct any information found to be incorrect.